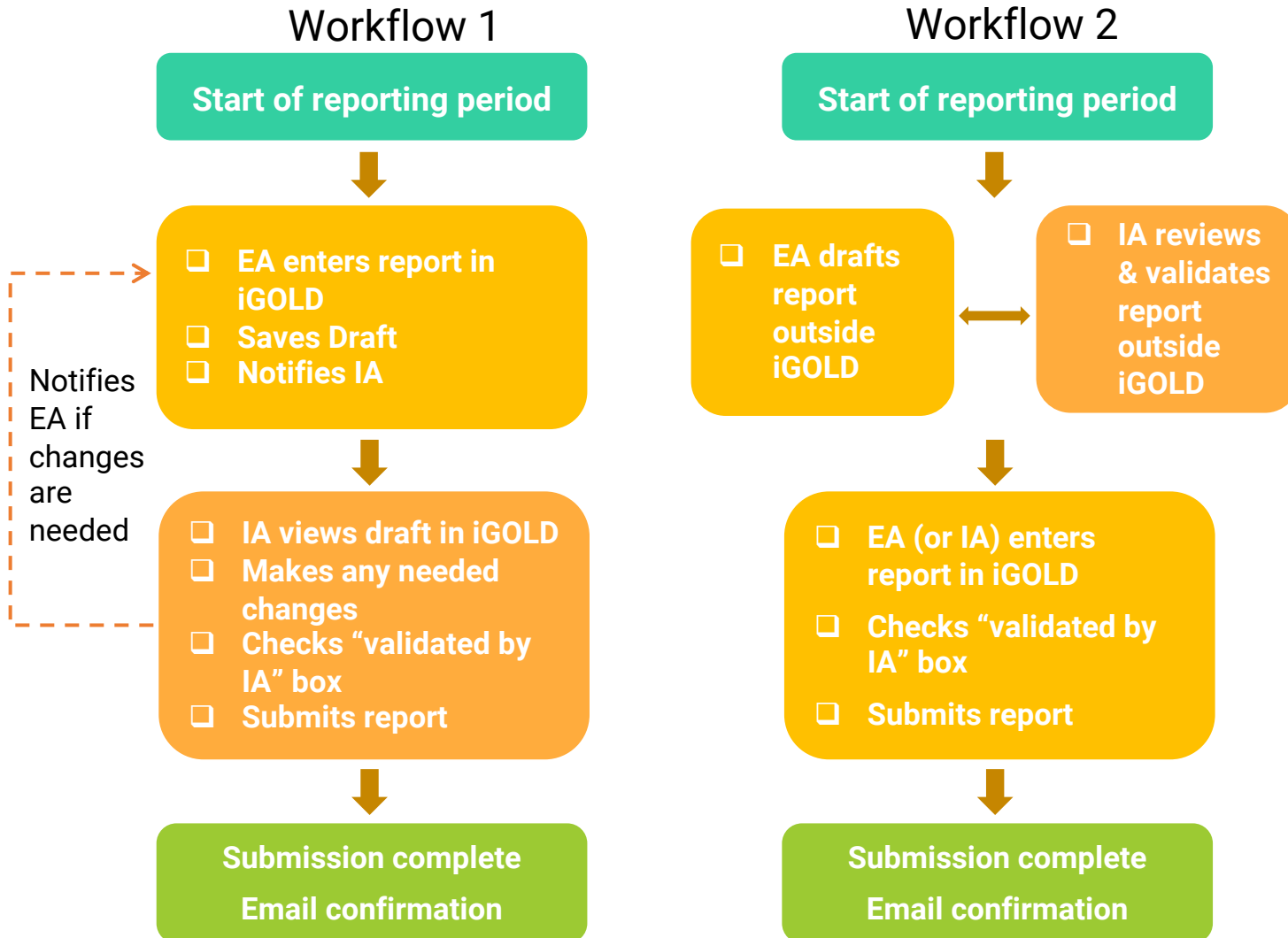


iGOLD Reporting “Cheat Sheet”

iGOLD allows flexible workflows. The main principle is that the Implementing Agency must validate the content of the submissions.



Good to know:

iGOLD is the online system for planetGOLD child projects to submit their quarterly & annual programmatic reports.

Quarterly reporting is due 1 month after the end of each quarter – **30 April, 31 July, 31 October,** and **31 January.**

Annual reporting is due by **15 September.**

Representatives from executing agencies (EA) and implementing agencies (IA) are eligible for login credentials for their child projects. EA and IA accounts have the same functionality.

Note that the system times out after 30 minutes. Save your work often!

For an introduction on how to navigate the iGOLD system and enter reports, see the [quarterly reporting video](#) and the [annual reporting video](#).

If you have any questions, please contact Kenneth Davis (kenneth.davis@un.org)